

**Case Planning; JOBS, Pre-TANF, REP, SFPSS, TA-DVS**

- (1) In the Job Opportunity and Basic Skills (JOBS), Pre-Temporary Assistance for Needy Families (Pre-TANF), Refugee Employment Program (REP), State Family Pre-SSI/SSDI (SFPSS), and Temporary Assistance to Domestic Violence Survivors (TA-DVS) programs:
  - (a) The *Department* (see OAR [461-190-0151](#)) and participant develop an individualized case plan that is agreed to by the participant and the *Department*.
    - (A) The *Department* uses proven methods for encouraging the full engagement of participants and the development of the case plan. These proven methods include, but are not limited to, strength-based case management and motivational interviewing.
    - (B) The *case plan* may be modified whenever circumstances change.
  - (b) The case plan --
    - (A) Is individualized and developed with the participant and in cooperation with appropriate partner agencies or other professionals.
    - (B) Identifies participant goals and *activities* (see OAR [461-001-0025](#)) that will help the participant meet those goals.
      - (i) *Activities* are based on information obtained in screenings and evaluations and are intended to build on participant strengths.
      - (ii) *Activities* promote both family stability and financial independence.
      - (iii) *Activities* help reduce or eliminate barriers to self-sufficiency, employment, job retention, wage

enhancement, and full participation in the Job Opportunity and Basic Skills (JOBS) program or REP program.

- (iv) For a participant who has a *disability* (see OAR [461-001-0000](#)), the goal of the case plan is to promote greater independence. The case plan may include physical and mental health treatment.
  - (v) The case plan includes agreed upon *support services* (see OAR [461-001-0025](#)) needed to enable the participant to successfully complete the case plan.
  - (vi) The case plan includes identified accommodations or modifications necessary for the participant to successfully complete the case plan.
- (c) The participant must inform the *Department* of any circumstances that may require a change to the provisions of the case plan.
- (d) A participant who disagrees with a requirement to comply with any provision of a case plan may seek resolution of the disagreement through the re-engagement process described in OAR [461-190-0231](#).
- (2) In the JOBS program, the *case plan* (see OAR [461-001-0025](#)) --
  - (a) Is complete and binding for all *core activities* (see OAR [461-001-0025](#)) and all *non-core activities* (see OAR [461-001-0025](#)) once it is signed by a representative of the *Department*, the participant is informed of its contents, and the participant has been offered a copy of the plan.
  - (b) Is complete and binding for all non-countable activities when it is signed by a representative of the *Department* and the participant, and the participant has been offered a copy of the plan.

- (3) In the REP program, the case plan is complete and binding once signed by a representative of the *Department*, the participant is informed of its contents, and the participant has been offered a copy of the plan.

Statutory/Other Authority: ORS [409.050](#), [411.060](#), [411.070](#), [412.009](#), [412.014](#), [412.049](#)

Stats. Implemented: ORS [409.010](#), [411.060](#), [411.070](#), [412.009](#), [412.014](#), [412.049](#), [412.072](#), 45 CFR 400

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